

Organising Framework Objective 4 action plan

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Overview

Thank you for completing the Objective 4 section of the Organising Framework. This plan was generated on 2025-02-06 based on responses submitted on 2025-02-05.

You should save this document, share with the branch Falkirk Council (7340) and schedule your first quarterly review meeting for around 2025-05-05. This should be followed up every 3 months, or more frequently, to check progress against agreed objectives. This plan should be updated with review date and progress updates.

Key organisational objectives

The below outlines organisational objectives with key activities and leads identified in the OF obj 4 session. Please record the date of mid-OF review date and any relevant progress the branch have made discussed in the mid-OF review meeting with branch representatives.

Plans to utilise branch reserves

You mentioned the following plans:

Consideration of paying off property loan.

According to these plans, please discuss any progress made since the OF submission and record details below.

Branch committee receive and agree branch accounts

You have indicated that your branch committee does not regularly receive and agree branch accounts at every meeting. To address this, please ensure that branch accounts go to every branch committee.

Please discuss any progress made since the OF submission and record details below.

Branch contacting potential and new leavers

You answered “no” to whether the branch contacts potential and new leavers with a view to retaining membership. To address this, you will need to ensure branch starts to contact potential and new leavers.

Please discuss any progress made since the OF submission and record details below.

Dormant and unallocated Cases

This is in response to the question about how the branch manages to deal with dormant/unallocated cases and whether the branch has a branch officer who takes overall responsibility for monitoring this. Please discuss with your organiser if it is adequately managed, if not, it is important to ensure all dormant and/or unallocated cases are dealt with. Discuss any progress made since the OF submission and record details below.

Data protection e-learning

In response to the question about how your branch can work with the wider union to ensure activists have undertaken mandatory data protection training, you mentioned the following approach:

Branch will work with the wider union to ensure GDPR training is up to date.

The best practice is to promote data protection e-learning within the branch, identify take up and monitor progress.

Please discuss any progress made since the OF submission and record details below.